

Stony Point High School IB Examination Policies



Please read all of the policies below, then sign in the spaces provided.

Refund Policy – Stony Point High School receives no refunds for students who opt out of IB testing after having registered with IB. Therefore we do not give refunds to students who choose not to test after November 15, 2023. You may receive a total refund via total registration up until this date.

Illness Policy for Examinations - Only students with documented medical emergencies will be considered ill for an examination.

Attendance Policies -

1. During the school year(s) preceding the test, students must complete 150 hours of class time to sit for SL exams, and 240 hours of class time to sit for HL exams. Chronic absence may result in disqualification for IB exams.
2. Students are expected to be on time for IB exams. The coordinator will seat students who enter the examination room during the first thirty minutes of examination time. After that no students will be seated for the exam.

Academic Standing - Only those students in good academic standing with Stony Point High School will be allowed to register for examinations. This means that students who do not have passing grades at the time of registration (below a C) in an IB testing class will not be registered for that exam. Students who do not adhere to the Academic Honesty Policy/Honor code may be disqualified from exams without refund.

Internal and External Assessment Requirements - Students are required to submit all components of an IB exam including internally assessed assignments (IA) and those that are externally (EA) graded by IB. Failure to complete a required assessment in an IB class will result in a grade of N for the full IB exam. Therefore, students earning an N are obligated to repay financial assistance provided by SPHS IB for IB Exam.

Extended Essay and CAS Requirements - Any student who has not met Extended Essay deadlines and/or has not documented CAS progress appropriately, will not be allowed to register as a “diploma” candidate.

Changes to IB Examination Registration - Students who have registered for IB examinations and paid their fees cannot change examinations subjects or levels without the approval of Ms. Brosché, IB Diploma Coordinator. Changes made after the period of student confirmation will incur an additional fee of \$50 per change between 11/16/23 and 1/15/24, and a \$200 fee per change between 1/16/24 and 4/15/24.

Signatures

By signing below both the student registering for exams and the parent/guardian responsible for the student acknowledge having read and understood all the rules pertaining to IB exams at Stony Point High School.

Student Name (Print)

Parent/Guardian Signature

Date

Student Signature

Date

Please return this signed form to Ms. Brosché electronically by October 20, 2023